



Services Offered by the
Helen Arkell Dyslexia Centre
to those with
Specific Learning Difficulties
their Parents and Guardians

Specialists in SpLD
(Specific Learning Difficulties)

2011 - 2012

See separate booklet for
Training for Professionals who wish to
learn more about SpLD

**If you are unsure of the service you require, we advise you
to have an initial Consultation**
details on page 3

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www.arkellcentre.org.uk

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Registered Charity No. 1064646

Summary of Assessments offered in this brochure

*Prices are from 1 April 2011
but may be subject to change*

	Page	Fee
HASA (Helen Arkell Specialist Assessor) Assessments		
Educational Assessment	5	£435
Educational Assessment with Summary Report	5/6	£300
**Review for Access Arrangements in Exams	6/7	£300
Review for Students Entering Higher Education	6	£300
Maths Assessment	7	£435
Adult Assessment	7	£435
Summary Assessment for Adults	8	£300
Handwriting Assessment	8	£150
Combined Literacy and Mathematical Skills	8	£720
Workplace Assessment		£350
Educational Psychologists Assessments	9	
Full Assessment	9	£510
Review for Students Entering Higher Education	10	£300
Review for Access Arrangements in Exams	10	£300
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Combined Speech and Language and Literacy Assessment	11	*poa
Assessments by Paediatric Occupational Therapists	12	
Study Needs Assessment for Disabled Student Allowance for Students Entering Higher Education	12	Contact CELT 02380 597233

*poa – price on application** A review can usually be offered if a full assessment has taken place in the secondary phase of education.

The Helen Arkell Dyslexia Centre

Help for those with **SpLD**

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In addition to these services, we offer the following
Please ask for our
"Professional" Brochure

Training for professionals
who wish to learn more about **SpLD**

Professional Development Courses
for Teachers and Teaching Assistants

Services to
Schools, Colleges and Businesses

Consultations

A limited number of
FREE
Consultations are available

Do you or your child have difficulty with any of the following?

Reading
Writing
Spelling
Maths
Study Skills
Taking Exams

Would you like to talk to an experienced professional who can
guide you through
Possible Solutions?

Are you finding it difficult to decide on the most
Appropriate Assessment?

We offer a **Consultation Service**
(45 minute appointment)

Our subsidised fee of £55 can be waived in cases of hardship

The consultation is for adults or parents
(without the children)

Assessments

If you are unsure which is the best assessment to choose we advise you to have an initial Consultation

For all assessments arranged through the Centre, time is allowed at both the beginning and end of the assessment for discussion with the client, or the parents of the child being assessed.

Reports for Helen Arkell Specialist Assessments are sent within 3 weeks. Where the assessment is carried out by an Educational Psychologist (EP), the EP will advise you of the delivery date for the report.

Assessments by Helen Arkell Specialist Assessors (HASAs)

Educational Assessment

A **HASA's** assessment is appropriate for children who have not previously been assessed, or for those who require a full update on a previous assessment. This is a comprehensive assessment where formal and informal tests are administered to determine levels of achievement. Tests for general ability, literacy skills and cognitive skills are used to identify an individual's pattern of strengths and weaknesses. The test results are presented and discussed in a full written report. Comprehensive recommendations are given as to how best a parent, class teacher and specialist teacher, if appropriate, can support the child.

Mathematical skills will not usually be investigated during this assessment, although sequencing and knowledge of basic mathematical operations will be investigated.

Information can be included in the report to support applications for access arrangements in exams, if appropriate.

The assessment usually takes at least two hours.

Educational Assessment with a Summary Report

A **HASA's** Summary Assessment will comprise a relevant battery of key tests to show the child's general ability, cognitive skills and current levels of literacy attainments. A summary of reading attainments and behaviour will be included, together with a

description of any other significant strengths and weaknesses, if appropriate. All assessment information will be reported and essential recommendations given for supporting the learner.

Each Summary Assessment report will include:

- Summary of background information from home and school, including history of support at school
- Table of test scores
- A description of reading attainments and reading behaviour
- A summarised description of performance and attainments on other tests
- An holistic overview of the assessment findings
- Essential recommendations for supporting the learner at home and in the classroom.

Top up assessments are available within a reasonable time frame if required.

Review for Students Entering Higher Education

(please see note on Reviews on page 12)

This assessment is particularly aimed at students applying for DSA eligibility, who are required to provide an updated report post 16 years.

The assessment is an update of performance attainment. Reference is made to a previous assessment by a Specialist Assessor or an Educational Psychologist, in which dyslexia or another specific learning difficulty has been identified, and which details ability levels.

The review takes about one hour, and a report is produced which can be forwarded by the student to a LEA or NHS Grants Unit.

Review for Access Arrangements in Exams

(please see note on Reviews on page 15)

This review is appropriate for children and adults who have previously been assessed by an Educational Psychologist or Specialist Assessor, and where specific learning difficulties or dyslexia has been diagnosed. The primary aim of this review is to

test current skill levels (e.g. reading and spelling) in order to provide information to the school/course.

The HADC assessor will supply the test scores and information from the review. It is the school's responsibility to interpret these scores and make an application to the appropriate awarding body, filling out any of the required JCQ paperwork.

The review is likely to take an hour and the JCQ Form 8 will be completed if required for the school/college.

The review offers limited opportunities for consultation as the primary aim is to offer the briefest procedure necessary to provide information for exam access arrangements.

Mathematical Skills Assessment

This Helen Arkell Specialist Assessment is appropriate for children who are experiencing difficulty with mathematics.

The assessment will comprise some formal and/or informal testing of numeracy skills and knowledge. The child's current level of attainment will be assessed, together with his/her mathematical thinking and learning style. The test results and teaching recommendations for numeracy are presented and discussed in a full written report.

Tests of general ability, single word reading and cognitive skills may also be administered in order to gather further diagnostic information about the child.

No other literacy assessment will usually be carried out during this session, except for single word reading.

The assessment usually takes at least 2 hours.

Adult Assessment

Assessments for mature students and adults are usually sought to establish the nature of an individual's difficulties and to provide advice on future action. The Wide Range Intelligence Test (WRIT) is used as well as a variety of literacy tests.

This assessment can also be used for an up-to-date assessment for students entering Higher Education whose last report was before secondary education.

Summary Assessment for Adults

A **HASA's** Summary Assessment will comprise a battery of key tests to show the persons general ability, cognitive skills and content levels of literacy attainment. Literacy attainments will be summarised, together with a description of any other significant strengths and weaknesses, if appropriate. All assessment information will be repeated with essential recommendations for supporting the adult in either his college or workplace.

Workplace Assessment

A HASA can carry out an assessment at an individual's place of work to address any issues arising from his/her dyslexia. Management is provided with a report to enable appropriate practical support to be put in place for the individual. The report will also give details of practices that can be used to overcome any difficulties.

Handwriting Assessment

A **HASA's** Handwriting Assessment is a comprehensive assessment where formal and informal tests are used to determine levels of legibility, accuracy and speed.

The Detailed Assessment of Speed of Handwriting (DASH) will be used to formally measure legibility and speed of handwriting.

Further informal tasks from the PEEEX 2 or PEERAMID II battery of tests will also be used to determine any other factors which may impact upon handwriting skills.

This assessment may also be used to determine eligibility and support applications for extra time in examinations.

A sample of the child's free writing will be requested by the Centre before the assessment takes place.

If any other difficulties emerge, a referral to an Occupational Therapist will be suggested if appropriate.

This assessment usually takes about 45 - 60 minutes.

Combined Literacy and Mathematical skills Assessment

A **HASA's** Combined Literacy and Mathematical skills Assessment is appropriate for children who are experiencing significant difficulties in both literacy and numeracy.

This is a comprehensive assessment where formal and informal tests are administered to determine levels of achievement. Tests for general ability, literacy/numeracy skills and cognitive skills are used to identify an individual's pattern of strengths and weaknesses.

The child's current level of attainment in literacy and numeracy will be assessed, together with his/her mathematical thinking and learning style. The test results are presented and discussed in a full written report. Comprehensive recommendations are given as to how best a parent, class teacher and specialist teacher, (if appropriate), can support the child.

Information can be included in the report to support applications for access arrangements in exams, if appropriate.

This assessment is usually carried out over two sessions which will be on separate days. Each session usually takes at least 2 hours.

Assessments by Educational Psychologists

Full Assessment

This assessment provides a cognitive ability profile (usually the Wechsler Scales or British Ability Scales) with measurements of reading, spelling and number as required. Further exploration into areas where those with Specific Learning Difficulties typically struggle, will be carried out where appropriate. The assessment takes up to two hours.

A written report aims to provide a full description of intellectual, literacy and numeracy strengths and needs. The report should be helpful in informing decisions about educational provision in schools, further or higher education and the nature of any support, which might be required. A report for access

arrangements in exams can also be provided if necessary and applicable.

Review for Students Entering Higher Education

(please see note on Reviews on page 15)

This assessment is particularly aimed at students applying for DSA eligibility, who are required to provide an updated report post 16 years.

The assessment is an update of performance attainment. Reference is made to a previous assessment by an Educational Psychologist, in which dyslexia or another specific learning difficulty has been identified, and which details ability levels. The review takes about one hour, and a report is produced which should be forwarded by the student to a LEA or NHS Grants Unit.

Review for Access Arrangements in Exams

(please see note on Reviews on page 15)

Tests of reading and spelling levels and speeds are administered. Reference is made to previous assessment by an Educational Psychologist, in which dyslexia or another specific learning difficulty has been identified, and which details ability levels. This review is likely to take up to an hour and, if appropriate, the JCQ Form 8 will be completed ready to be given to the school/college who will then be able to make a decision regarding access arrangements.

This review assessment offers limited opportunities for consultation or counselling, as its primary aim is to offer the briefest procedure to provide information for examination arrangements.

Adult Assessment

Assessments for mature students and adults are usually sought to establish the nature of an individual's difficulties and to provide

advice on future action. (Testing from the Wechsler Adult Intelligence Scale (WAIS) is used.)

This assessment can also be used for an up-to-date assessment for students entering Higher Education whose last report was written more than two years ago.

Other Assessments and Therapy

Although the Centre does not specialise in Speech and Language Therapy or Occupational Therapy, we do have access to both and you are welcome to register your interest with us for the following services in case we can help.

Assessments by Speech and Language Therapists

Speech and Language Therapist's Assessment

This includes comprehensive assessment of both receptive (understanding) and expressive spoken language. Further testing varies according to need and may include sound processing and phonological awareness; the ability to comprehend and use grammatical constructions appropriate to age; vocabulary and the ability to retrieve words; social interaction and communication. Test results and discussions are prepared in a full formal report, which contains practical recommendations for home and school. If speech and language therapy is recommended, the report provides a suitable profile from which therapy may begin. Assessment takes around two hours.

Combined Speech and Language and Literacy Assessment

A Speech and Language Therapist who is also trained in Specific Learning Difficulties carries out this assessment. It is suitable for a child who is experiencing both spoken and written language difficulties and explores the interaction between the two, and the impact on educational progress.

Comprehensive assessment of receptive (understanding) and expressive language, reading and spelling levels and a general indication of intellectual ability are included. Further testing varies according to need, and may include: sound processing and phonological awareness, the ability to comprehend and use

grammatical constructions appropriate to age, vocabulary and the ability to retrieve it, social interaction and communication. Test results and discussions are prepared in a full formal report, which contains practical recommendations for home and school. If speech and language therapy or specialist tuition are recommended the report provides a suitable base profile for the therapist or teacher to use.

Three hours is sometimes necessary to complete the assessment, and therefore two appointments may be necessary for a young child.

Assessments by Paediatric Occupational Therapists

The assessment includes the administration of standardised assessments and the therapist's clinical observations.

The areas assessed are:

Gross Motor Skills	balance, strength
Fine Motor Skills	pen grip, scissors, knife and fork
Handwriting	Letter formation, pencil control
Perceptual skills	how the child interprets visual information
Visual motor skills	how the child integrates visual and motor skills
Sensory Integrative skills	whether the child is over or under sensitive to sensory information
Attention and concentration	
Functional skills	

The assessment takes up to three hours, and is followed by a full written report of the therapist's findings, which includes recommendations for use at home and at school.

Sometimes a short course of occupational therapy is recommended and this may be arranged directly with the therapist.

Study Needs Assessment for Disabled Student Allowance for Students Entering Higher Education

Many dyslexic students or students with specific learning difficulties who choose to attend higher education establishments are eligible for the **Disabled Student Allowance**. Apply through Student Finance England

www.direct.gov.uk/en/EducationAndLearning/UniversityAndHigherEducation/StudentFinance/index.htm to fund an assessment of *Study Needs* to determine what sort of equipment and/or assistance may be required to support a particular dyslexic student.

In collaboration with the Centre for Enabling and Learning Technologies (CELT) at the University of Southampton, the Helen Arkell Centre offers an exceptional service for dyslexic learners entering higher education. *Study Needs Assessments* may be booked through CELT throughout the year. The assessment usually takes two to three hours. A comprehensive report will be written, and the report will contain detailed information concerning the student's technological and study requirements.

Our assessors are qualified Specialist Assessors with additional training in the IT requirements and study needs of students in higher education. They understand the needs of dyslexic learners, have a detailed knowledge of study skills suitable for students in higher education, and have the practical skills and experience of the use of technological aids in learning. All assessors have the most up to date equipment and software to use and demonstrate during the assessment.

**Assessment Fees
are set out on the next two pages, but**

**If you are unsure which is the best assessment to choose
we advise you to have an initial Consultation**

The fees set out on the following pages show the assessments most requested by our clients.

If you do not see the particular assessment you are looking for, please contact our assessment department who will be pleased to give you further help.

If you would like to discuss whether an Educational Psychologist's assessment, or one carried out by a Helen Arkell Specialist Assessor is the more appropriate one please contact us to discuss.

2011 - 2012
From 1 April 2011

**Helen Arkell Specialist Assessors (HASAs)
offer the following Assessments:**

Educational Assessment (suitable for both child and adult)	£435
Educational Assessment with Summary Report	£300
Maths Assessment	£435
Combined Literacy and Maths Assessment	£720
**Review for Access Arrangements or for Students entering Higher Education	£300
Handwriting Assessment	£150
Workplace Assessment	£350

Summary Assessments in Schools can be arranged.
Price on application.

****REVIEWS****

** A review can usually be offered if a full assessment has taken place in the secondary phase of education.

HADC is unable to offer University Reviews based on reports written prior to secondary education. If an earlier report is produced, a full assessment will be required.

If you think that a Review may be suitable, please contact our Assessment Department who will request dates and details of the previous assessments and confirm if this is the most appropriate type of assessment. In certain cases, depending upon the time period that has elapsed since previous assessments, it may be necessary to have a full assessment.

Where extra work is required, such as when a report has to be carried out at short notice, or further testing or form filling is required, an additional charge may have to be made. Details on request.

The following Educational Psychologists Assessments are available:

Educational Psychologist's Full Assessment (suitable for both child and adult)	£510
Educational Psychologist's Review for Access Arrangements ** or for Students entering Higher Education **	£300

Other Assessments which can be arranged by the HADC

Although the Centre does not specialise in Speech and Language Therapy or Occupational Therapy, we do have access to both and you are welcome to register your interest with us for the following services in case we can help.

Prices on Application (POA)

Speech and Language Therapist's Assessment
Speech and Language Therapist's Combined Speech & Language and Literacy Assessment
Needs Assessment for Disabled Students Allowance (usually funded by LEA's or NHS). These are arranged through CELT who can be contacted on 023 8059 7233 and who occasionally arrange the Needs Assessments at the Centre.
Occupational Therapist's Assessment

Specialist Tuition

Specialist Tuition is available for dyslexic individuals of all ages. Teaching programmes are devised for each individual based on assessment.

Study Skills Tuition may be arranged in intensive, individualised, programmes.

The Helen Arkell Dyslexia Centre (HADC) employs a team of specialist teachers who have trained in teaching both children and adults with Specific Learning Difficulties.

Tuition can be arranged through the Centre to take place at school, college or at the Centre.

For tuition at a school or college, we require a minimum number of pupils to be taught on the same day.

An individualised approach is adopted for all tuition and is not restricted to any particular method. A multi-sensory teaching programme is devised for each pupil. Auditory and visual skills are considered so that teaching is directed to building on strengths whilst improving weak areas. Poor motor co-ordination and speech and language difficulties are also taken into account.

Why choose a "Helen Arkell Dyslexia Centre Approved Teacher"?

- Each of our teachers has either been trained at the Centre, or has the necessary qualifications and experience to work for us and has been CRB (Police) checked
- Tuition is designed specifically for each pupil
- Parents may have a consultation before tuition begins to ensure that all relevant facts have been considered

- HADC ensures that each teacher undergoes the necessary CPD (Continuing Professional Development)
- Teachers have access to a wide range of books and resources
- After getting to know your child, we can help support his/her progress through the various stages of education up to, and including, University
- Reports are sent out at the end of each term. These include a valuable insight into your child's progress and each one is reviewed by a senior member of the HADC tuition staff.



A young client receiving specialist attention from one of our teachers

Tuition normally takes place in school.

Every effort is made to arrange the tuition so that it causes the minimum disruption to your child's curriculum.

Working with Schools

Specialist tuition aims to help dyslexic students benefit from their normal schooling and to this end our teachers work as closely as possible with class teachers. Support throughout the curriculum is as necessary as literacy training.

Study Skills and Mathematics

As the dyslexic student gets older, study skills become increasingly necessary for effective learning. Techniques can be taught to aid note-taking, memory, proof-reading, revision, organisation, advanced reading, and learning through listening and debating. Mathematics may be a source of additional difficulty and some of our teachers specialise in numeracy problems.

Building Self-Esteem

Many dyslexic students have experienced failure. Building self-esteem and successful learning strategies is an integral part of every lesson.

Parents' Support

Parents' support is essential. We work to keep close contact between parents and specialist teachers. Reports are sent at the end of each term. Senior staff are available at the Centre to discuss any queries or problems that arise prior to or during the teaching programme.

We also offer Parents' Courses

Designed to help parents support their children, courses for Parents are subsidised by our Bursary Fund.

Other short courses for children and students are run during holiday time. Details of these and all our other services can be found on our website: www.arkellcentre.org.uk

Fees

Our fees for individual lessons from September 1st 2011- August 2012 are:

60 minutes	£52.80
40/45 minutes	£39.60
30 minutes	£26.40

Group Lessons by arrangement

(note: Higher Education lessons £75.00 per hour)

Speech & Language Therapy Occupational Therapy

Although the Centre does not specialise in Speech and Language Therapy or Occupational Therapy, we do have access to both and you are welcome to register your interest with us for these services in case we can help

Courses for Children & Students and for Parents

Course dates and prices, when arranged,
can be found on our website

Throughout the year for children and students

Holiday courses and Personalised Tuition during some half-terms
and some school holidays

Focusing on:

- Handwriting Skills (for parent and child)
- Sensational Spelling
- Creative Writing
- Race Ahead With Reading
- Miracles with Maths
- Touch Typing for ages 10+
- Leap Forward in Literacy
- A level revision and study skills courses
- Degrees of Success (for university students)

**The content of each of our courses will be included
when course brochures are published**

Raising Money for Bursaries

Each year we need to raise funds for Bursaries.

To make the most effective use of the donations we receive, we not only offer Bursaries for our Helen Arkell Specialist Assessments, but most of our funds go to train as many classroom assistants as we can.

Classroom Assistants, trained to know and understand about dyslexia and other Specific Learning Difficulties (SpLDs), form the backbone of remedial help within our schools.

The same subsidy awarded on our level 3 Teaching Assistant course to a single teacher will, ultimately, help many more pupils than the same amount spent on tuition.

When funds are available, bursaries are awarded for assessments on the basis of need and, as a guide, will only be offered to those on benefit.

If you can help in *any* way – by donating, organising your own event, volunteering or even just spreading the word, do please contact us on **tel:** 01252 792400 or **email:** bursaries@arkellcentre.org.uk

Bookshop

We stock over 450 titles and specialist resources (teaching materials of proven value) in our bookshop.

The shop is open every day and orders can be made by telephone, fax or by e-mail.

Details of all our resources are available by catalogue or on the website: - www.arkellcentre.org.uk

Resources Lending Library

At the Centre, you will find a quiet room housing our lending library with dozens of books covering every topic relating to SpLD.

Also in the library is a PC with access to the WEB to aid students with research.

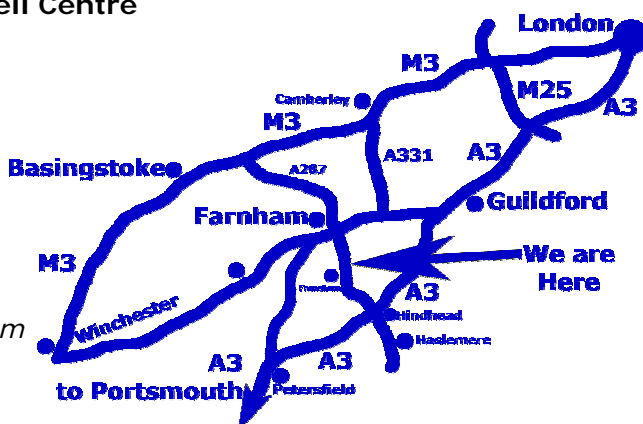
The Library is primarily intended for staff and teachers in training at the Centre.



The Helen Arkell Centre

Arkell Lane
Frensham
Farnham
Surrey
GU10 3BL

*The Centre
is on the A287
between Farnham
and Hindhead*



Important Numbers

Main telephone	01252 792400
fax	01252 795669
web	www.helenarkelldyslexiacentre.org
email	enquiries@arkellcentre.org.uk
Bookshop	01252 797511

*For **all** preliminary enquires, other than the Bookshop, please call
the Centre Coordinator on 01252 792400*